

# Download Hotel Accounting Procedures Manual

Page 1 of 20 (Name of Organization & logo) ACCOUNTING POLICIES AND PROCEDURES SAMPLE MANUAL (Date) Note: this sample manual is designed for nonprofit organizations with the following staff involved Information for Michigan State University's Manual of Business Procedures State of Arizona Accounting Manual Topic 50 Travel Issued 10/01/18 Section 95 Maximum Mileage, Lodging, Meal, Parking and Incidental Expense Reimbursement Rates Page 3 of 29 The lodging and meal reimbursement rates for the appropriate season and location may The University of Georgia Foundation accepts and manages donor funds on behalf of the University of Georgia to enhance academic programs and opportunities at the university.